

Town of Windsor Planning Board

Meeting of January 29, 2014

The regular monthly meeting of the Town of Windsor Planning Board was called to order at 7:39pm. Present from the Planning Board were Vice Chair Bridgette Elliot VanNorman, Carl Gordon, Eve Neureuter, Fran Stone and Secretary Bruce Cameron. Also present was Code Enforcement Officer Dave Brown.

On the motion of Mr. Stone and seconded by Mr. Gordon, the board approved the minutes of its Jan. 14, meeting with the following clarification for the proposed Local Manufactured/Mobile Home Park Law's Section 17: Penalties that the maximum fine is *per violation*.

Code Enforcement Officer Brown reported that Jeremy and Jennifer Waddell want to subdivide their 91 McAlister Road into two parcels. Mr. Brown said he saw no issues with the proposal.

The board then continued its final review of the proposed Local Manufactured/Mobile Home Park Law. The words "animal control" was inserted into Section 2. Purpose and in Section 3. Terms and Definitions the "Town Board" was added. Minor grammatical changes were made to several sections. In Section 5. Application for License, Part C was modified to read "Approval of the Town's Code Enforcement Officer and a recommendation letter from the Town Planning Board." In Section 7 Application Data part vii "LED or other" was added as examples of external lighting bulb type. In Section 8 Issuing of Licenses for New Parks iii Plan Change the final sentence was revised to read "The procedure outlined in Section 6 shall apply." In Section 9: Standards A General 1.b the wording was changed to read: "Each manufactured/mobile home shall be placed upon a monolithic-style slab with integral footings with full six-(6) inch-thick reinforced concrete slab which shall extend six (6) inches beyond the perimeter of the manufactured/mobile home with a center crown pitched one eighth (1/8) of an inch per foot away from the structure. The slab shall be placed upon four (4) inches of number two (2) crushed stone with a vapor barrier." Finally, Section 21 Liability was added. It read: "The issuance of any permit pursuant to this chapter shall not create any liability on the part of the Town of Windsor, its officers or employees, by any person or entity, for any claim arising out of the issuance of said permit."

The board then turned Section 64 of the Windsor Town Code regarding mobile homes and trailers. Code Enforcement Officer Brown enumerated several suggestions to make this section compatible with the proposed Local Manufactured/Mobile Home Park Law. The board decided to meet in special session on Tuesday, Feb. 11, at 7:30 in the Town Hall. On the motion of Mr. Stone, seconded by Mrs. Neureuter, the board adjourned at 8:52 pm.

Respectfully submitted,
Bruce Cameron, secretary